



**Hatherley**  
INFANT SCHOOL

# Drugs/Alcohol Misuse Policy

Agreed: November 2016

Review: November 2021

We want to ensure your needs are met. If you would like this document in any other format, please contact us:  
[admin@hatherley-inf.gloucs.sch.uk](mailto:admin@hatherley-inf.gloucs.sch.uk)

## Introduction

We have a duty to ensure that this school and its environment is free from the misuse of illegal drugs such as cannabis, ecstasy, heroin, cocaine, LSD and free from the misuse of legal drugs such as alcohol, tobacco, solvents, over the counter drugs and prescribed drugs.

We will not allow the misuse of drugs on school premises by pupils, school personnel, by invited or uninvited visitors to school and we will take the appropriate action if needed.

We believe we have a responsibility to inform the pupils about the effects of drugs misuse by having in place, as part of our Pink Curriculum, a drugs education programme that will increase their knowledge, allow them to make their own lifestyle choices but encouraging them to lead a healthy lifestyle.

We as a school community have a commitment to promote equality. Therefore, an equality impact assessment has been undertaken and we believe this policy is in line with the Equality Act 2010.

## Aims

- To outline the procedures to deal with drug related incidents.
- To have in place an informative drugs education programme.
- To have in place procedures to deal with drug misuse.
- To work with other schools to share good practice in order to improve this policy.

## Responsibility for the Policy and Procedure

### Role of the Governing Body

The Governing Body has:

- appointed a member of staff to be the PSHE subject leader;
- delegated to the Head teacher the duty of imposing sanctions when dealing with a drug related incident;
- delegated powers and responsibilities to the Head teacher to ensure all school personnel and visitors to the school are aware of and comply with this policy;
- responsibility for ensuring that the school complies with all equalities legislation;
- responsibility for ensuring this policy and all policies are maintained and updated regularly;
- responsibility for ensuring all policies are made available to parents;
- nominated a PSHE link governor to visit the school regularly, to liaise with the Head teacher and the subject leader and to report back to the Governing Body;
- responsibility for the effective implementation, monitoring and evaluation of this policy

### Role of the Head teacher

The Head teacher will:

- ensure the drugs education programme is in place;
- ensure all school personnel, pupils and parents are aware of and comply with this policy;
- liaise with parents and external agencies;
- ensure all school personnel will undertake appropriate training;
- work closely with the link governor and subject leader;
- provide guidance, support and training to all staff;
- monitor the effectiveness of this policy;
- annually report to the Governing Body on the success and development of this policy

### Role of the Subject leader

The subject leader will:

- coordinate the drugs education programme;
- provide guidance and support to all staff;
- keep up to date with new developments and resources;
- liaise with external agencies;

- liaise with the Head teacher and nominated governor;
- review and monitor;
- annually report to the Governing Body on the success and development of this policy

### **Role of the Nominated Governor**

The Nominated Governor will:

- work closely with the Head teacher and the subject leader;
- ensure this policy and other linked policies are up to date;
- ensure that everyone connected with the school is aware of this policy;
- report to the Governing Body on the success and development of this policy

### **Role of School Staff**

All school staff must:

- be aware of and comply with this policy;
- undertake appropriate training in dealing with incidents and disclosures by pupils;
- be aware of the Confidentiality Policy and the Child Protection Policy;
- attend appropriate training sessions on equality;
- report any concerns they have on any aspect of the school community

### **Role of Parents**

Parents must:

- be aware of and comply with this policy;
- work in partnership with the school;
- attend awareness raising sessions organised by the school about its drugs policy and the drugs education programme;
- share any concerns they have with the school;
- make their children aware of the implications of drugs/alcohol misuse;
- comply with this policy for the benefit of their children;

## **Drugs Education Programme**

The drugs education programme will be delivered through the statutory science curriculum, PSHE and Citizenship, circle time, the Police & the School Liaison Programme, other outside agencies and drama workshops.

## **Dealing with Incidents involving the Misuse of Drugs/alcohol**

- School staff must report all incidents of drugs/alcohol misuse or suspected misuse to the Head teacher
- All disclosures will be dealt with in a sensitive manner.
- Each drug/alcohol incident is treated individually and an appropriate course of action is decided with regard to:
  - the circumstances of the case;
  - the interests of the pupil
- The Head teacher will consider:
  - counselling and support for the pupil/family;
  - referral to social services;
  - referral to drugs misuse support agency
  - referral to the police
- Drugs found on the school premises will be handed to the police.

## Raising Awareness of this Policy

We will raise awareness of this policy via:

- the School Handbook/Prospectus
- the school website
- meetings with parents such as introductory, transition, parent-teacher consultations and curriculum workshops
- school events
- meetings with school staff
- information displays in the main school entrance or parents' community board

## Training

All school staff will receive training when necessary on;

- Drugs/alcohol awareness programme
- confiscating controlled drugs
- dealing with needles and sharps
- dealing with and informing parents

## Monitoring the Effectiveness of the Policy

The practical application of this policy will be reviewed annually or when the need arises by the subject leader.

## Linked Policies

■ Anti-Bullying	■ Health & Safety
■ Medical & First Aid	■ PSHE and Citizenship
■ Pupil Behaviour	■ Risk Assessment